## Meeting Preparation: Logistics Letter and Briefing Book

## Jason Aubuchon <jason@pitiviti.org>

Wed, Apr 20, 2011 at 4:20 PM

Dear MCSF Designated Representatives:

In preparation for next week's meeting in Pohnpei, please find attached:

- (1) A letter outlining logistical arrangements for our meeting in Pohnpei; and
- (2) A digital copy of a Briefing Book prepared for our meeting, which includes a draft agenda.

Please note that a print copy of the Briefing Book will be made available to you upon arrival in Pohnpei. If you have any trouble downloading the attached file (which is somewhat large, at 8.6 MB), it can also be accessed through the link below:

http://dl.dropbox.com/u/8930616/MCSF\_MtgDrs\_Apr2011\_BriefBook.pdf

Finally, please note that President Mori will be hosting a welcoming reception for the Designated Representatives at Club Cupid's on Wednesday night, starting at 6:30 p.m.

Please feel free to contact me with any questions or concerns. I look forward to seeing you all in Pohnpei next week.

Regards, Jason

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## 2 attachments



## MCSF\_MtgDrs\_Apr2011\_BriefBook.pdf 8564K