

Memo

To: MCSF File
From: Jason Aubuchon
Date: July 22, 2010
Re: Synopsis of Meeting, Palikir, FSM, July 22, 2010

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Regional Strategic Planning Meeting

A meeting was held in Palikir, FSM, on July 22, 2010, between Jason Aubuchon, Marion Herny, and Larry Goddard, regarding the organization and timing of an initial regional planning meeting of country representatives. Due to the busy schedules of attending members and known schedules of the Secretary General, it was proposed that the regional planning meeting be scheduled for the first week of October. Letters have been sent by Secretary General Mori to the principals of every jurisdiction, requesting specific names of designees. It was agreed that Marion would follow up on acquiring specific designations from FSM jurisdictions, and Larry would follow through with the remaining jurisdictions (Palau, RMI, Guam and CNMI).

Implementation of Grant Components

Discussion was had regarding the implementation of the MCSF grant components and it was agreed that, due to time constraints stemming from the 1-year term of the grant, certain elements will be pursued immediately, including preparation and implementation of a Regional Strategic Planning Meeting, and implementation of organizational matters, such as the development of legal and financial protocols and the establishment of a fund-raising strategic plan.

It was further proposed that certain programs would be pursued in the near future, especially those that leverage other funding opportunities and those that are simple in nature and can be quickly administrated. Such proposed project items shall be brought to the attention of the Secretary General for discussion and approval prior to implementation.

Finally, it was tentatively agreed that matters relating to the organization's strategic framework will go forward after the meeting of jurisdictional representatives.

An initial review and prioritization of all projects will be undertaken based upon initial assessment criteria applied during the inception meeting, including, the timing (phasing), impact, importance, risk, jurisdictional coverage, and expertise required. This proposed phasing of projects will be provided within the next two weeks and distributed for comment.

